



**Approval Authority Meeting**

Thursday, August 10, 2017

10:00 a.m.

**Location**

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

**OES Assembly Room**

**Agenda**

**1. CALL TO ORDER  
ROLL CALL**

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raemona Williams, City and County of San Francisco
Member	Cathey Eide, City of Oakland
Member	Raymond Riordan, City of San Jose
Member	Ken Kehmna, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Gerry Malais, County of Monterey
Member	Trisha Sanchez, County of San Mateo
Member	Christopher Helgren, County of Sonoma

General Manager Craig Dziedzic

**2. APPROVAL OF THE MINUTES** (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the July 13, 2017 regular meeting or take any other action related to the matter. *(Document for this item includes draft minutes from July 13, 2017.) 5 mins*

**3. GENERAL MANAGER'S REPORT** (Discussion, Possible Action)

General Manager Craig Dziedzic will present the General Manager's Report:

- (a) Bay Area UASI Master MOU (Discussion, Possible Action)
- (b) Bay Area UASI By-laws (Discussion, Possible Action)
- (c) Management Team Tracking Tool and Future Agenda Items (Discussion, Possible Action)

*(Documents for this item are a report, six appendices, and the Tracking Tool from Craig Dziedzic.) 5 mins*

- 4. BAY AREA UASI MANAGEMENT TEAM POLICIES AND PROCEDURES MANUAL AND GRANTS MANUAL** (Discussion, Possible Action)  
Regional Grants Manager Mary Landers will present the Bay Area UASI Management Team Policies and Procedures Manual and the Grants Manual. (*Documents for this item are a report, a PowerPoint, and two appendices from Mary Landers.*) 5 mins
- 5. STAKEHOLDER FEEDBACK REPORT** (Discussion, Possible Action)  
Regional Program Manager Janell Myhre will present the Bay Area UASI Stakeholder Feedback Report. (*Document for this item is a report from Janell Myhre.*) 5 mins
- 6. URBAN SHIELD 2017 PLANNING UPDATE** (Discussion, Possible Action)  
Incident Commander Jack Tucker and Regional Program Manager Janell Myhre will present an update of the 2017 Urban Shield Full Scale Exercise. (*Documents for this item are a report and a PowerPoint from Jack Tucker and Janell Myhre.*) 5 mins
- 7. CYBERSECURITY PROGRAM ANALYSIS** (Discussion, Possible Action)  
Regional Project Manager Corey Reynolds will report the findings of the 2017 “Opportunities to Enhance Cybersecurity in the Bay Area” report. (*Documents for this item are a report and a PowerPoint from Corey Reynolds.*) 5 mins
- 8. NCRIC CYBER PROGRAM UPDATE** (Discussion, Possible Action)  
NCRIC Lead Analyst Alison Yakabe will present an update of the NCRIC Cyber Program. (*Documents for this item are a report and a PowerPoint from Alison Yakabe.*) 5 mins
- 9. BAY AREA UASI INTEROPERABILITY ANALYSIS** (Discussion, Possible Action)  
Regional Project Manager Corey Reynolds will present the results of an analysis of Bay Area first responder data interoperability. (*Documents for this item are a report and a PowerPoint from Corey Reynolds.*) 5 mins
- 10. FY15 BAY AREA UASI SPENDING REPORT** (Discussion, Possible Action)  
Chief Financial Officer Tristan Levardo will present the FY15 Spending Report for the Bay Area UASI. (*Document for this item is a report from Tristan Levardo.*) 5 min
- 11. ANNOUNCEMENTS-GOOD OF THE ORDER**
- 12. GENERAL PUBLIC COMMENT**  
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
- 13. ADJOURNMENT**

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m. - 5:00 p.m.**

**Public Participation:**

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an

issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

### **Disability Access**

**The Bay Area UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.**

**In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.**