



**To: Bay Area UASI Approval Authority**  
**From: Tristan Levarado, Bay Area UASI Management Team**  
**Date: January 12, 2012**  
**RE: Item # 4b: Travel Expenses for the period July to December 2011**

**Action or Discussion Item:**  
 Discussion

**Travel Expenses**

The table below summarizes all travel expenses incurred by the Management Team for the period of July 1<sup>st</sup> through December 31<sup>st</sup>, 2011.

Employee	Destination/Event	Travel Dates	Total Charges	Funding Source	Purpose
Teresa Serata	Riverside, CA	09/27-28/2011	\$ 795.94	FY2009 UASI	CA UASIs Quarterly Planning meeting
Craig Dzedzic	Riverside, CA	09/27-28/2011	922.82	FY2009 UASI	CA UASIs Quarterly Planning meeting
Barry Fraser	Rockville, MD and Washington, D.C.	10/23-26/2011	1,042.75	FY2009 UASI	Meeting with Baltimore UASI and Federal Communication Commission, and Public Safety and NATOA retreat
Teresa Serata	New York, NY	12/12-14/2011	1,296.76	FY2009 RCPGP	RCPGP Workshop *
Mary Landers	New York, NY	12/12-14/2011	1,245.08	FY2009 RCPGP	RCPGP Workshop *
			<u>\$ 5,303.35</u>		

\* excluding pending airfare charges that have yet to be billed by the travel agency.

**Staff Recommendation:**  
 N/A

**Action Requested of the UASI Approval Authority:**  
 Information Only